

Years of Experience

Advanced Health Management provides facilities management services as well as general human resources outsourcing for non-profit and for-profit organizations in New Jersey.

Advanced Health Management is an affiliate of the non-profit SERV Behavioral Health System, Inc., founded in 1974.

For Facilities Management services, AHM's trained staff has long-time experience in the planning, development and management of housing for special-needs populations, from creating affordable housing for seniors to managing residences in the community for adults with disabilities.

For Human Resources outsourcing, AHM professionals offer general human resources for any-sized organization as well as organizational development services for companies with 100+ employees.

With the help of AHM, your organization can focus on your core competency while having confidence that all of your facilities and employees are in good hands.

AHM Portfolio

(as of September 2016)

Facilities Management

Advanced Health Management, LLC manages and/or oversees:

- ◆ 7 Administration offices
- ◆ 51 Single-family homes
- ◆ 7 Multi-family units
- ◆ 110 Apartment units
- ◆ 8 Apartment buildings (101 units)
- ◆ 16 Condominiums
- ◆ 2 Commercial sites



(609) 406-0100, ext. 3060

Human Resources Outsourcing

The AHM staff is under the direction of the Vice President of Human Resources who has a Ph.D. (ABD) in organizational psychology, a master's degree in HR, and 20 years' experience in the field.

(609) 406-0100, ext. 3080

Advanced Health Management, LLC

Facilities Management & Human Resources Outsourcing for Non-Profit and For-Profit Organizations

Serving the New Jersey counties of:
Burlington ~ Hudson ~ Hunterdon
Mercer ~ Middlesex ~ Monmouth ~
Ocean ~ Passaic ~ Somerset ~ Union

(609) 406-0100

Facilities, ext. 3060 H.R., ext. 3080

servbhs.org

An affiliate of

SERV

Behavioral Health System, Inc.

20 Scotch Road, Ewing, N.J. 08628
(609) 406-0100 www.servbhs.org

Advanced Health Management, LLC ~ Services for organizations in New Jersey

Facilities Management Services

- ▶ **Bed Bug Eradication** with a highly effective and an environmentally safe and affordable system using Cryonite, steam and Diatomaceous Earth.
- ▶ **Licensing and Inspection**, including BL&I, DMHS and DDD.
- ▶ **Facilities Operation & Maintenance**, including computerized maintenance management that allows for up-to-date reporting and clear record of all maintenance transactions.
- ▶ **Residential Home Improvement**, such as rehabilitation of kitchens and baths; and window replacements.
(Contractor Reg. #13VH03735800)
- ▶ **Acquisition and Development Support**, including scouting, procuring, financing and developing operationally sound sites and building facilities.
- ▶ **Infrastructure Analysis** to increase efficiency, lower overhead costs and create energy savings.
- ▶ **Videoconferencing** from offices in Ewing (Mercer County), Clifton (Passaic County), Cranford (Union County) and Piscataway (Middlesex County) on 50-inch+ plasma and LCD televisions in meeting rooms with a 20- to 50-person capacity.

Human Resources Outsourcing Tier 1

General Human Resources for any size organization

- ▶ **Benefits:** 401K administration, full- and self-insured health insurance; life, long-term disability and workers' compensation insurance, and more.
- ▶ **Compensation:** Salary ranges, bench marking, FLSA laws
- ▶ **Recruitment:** Sourcing, on-boarding
- ▶ **State and Federal Employment Law:** FMLA, NJFL, EEOC reporting, ADA, Title VII, and others
- ▶ **Human Resources Information System (HRIS)**
- ▶ **Payroll Administration**
- ▶ **Employee Relations**
- ▶ **Job Descriptions**
- ▶ **Training:** All levels of employment and all topics, such as sexual harassment, diversity, conflict resolution, and leadership, as well as how to conduct investigations
- ▶ **Background, Reference and Drivers' Abstract Checks, I-9s**
- ▶ **Employee Manual**

Human Resources Outsourcing Tier 2

Organizational Development for companies with 100+ employees

- ▶ **Leadership Development:** Personality testing, coaching, mentoring
- ▶ **Succession Planning**
- ▶ **OD Interventions:** Trust, performance, and more
- ▶ **Communication:** Upward, downward and lateral
- ▶ **Change Management**
- ▶ **Employee Development**
- ▶ **Career Planning**
- ▶ **Merger & Acquisitions:** Due diligence
- ▶ **Group Dynamics:** Generate cohesive and successful groups
- ▶ **Competencies Models:** Organization, function-based, people-based and job-based
- ▶ **Employee Motivation, Rewards and Recognition Programs**
- ▶ **Employee Satisfaction and Engagement**
- ▶ **Pre-employment Testing**
- ▶ **Reduce Turnover**