## SERV Behavioral Health System, Inc.

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March 13, 2020

I wanted to share with you the efforts the SERV team has been taking to keep the consumers, staff, and community safe and healthy in response to the novel coronavirus (COVID-19) outbreak.

For the past several weeks, SERV leadership and administrative staff have been continuously monitoring the developments in COVID-19 spread in our country. In response, we have been following guidance from the U.S. Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), the New Jersey Department of Health, the New Jersey Department of Children and Families (DCF), and New Jersey Governor Phil Murphy. As the situation evolves, we will continue to take action in accordance with new recommendations from these entities.

As SERV provides a wide range of services, we have been carefully reviewing and following the guidelines of the aforementioned authorities for long-term care facilities, outpatient facilities, and medical offices. Our staff has been advised to take increased precautions, and SERV Properties and Management is having each of the regional offices and our corporate office sanitized each night. All door handles, windows, bathrooms, kitchens, and other heavily-trafficked areas are being disinfected. We also sanitize each day program daily. At the outpatient office in Clifton, the waiting room and all heavily-trafficked areas are sanitized three times per day.

Additionally, SERV is implementing health screening measures for visitors and staff in order to ensure the health and safety of the consumers. Visitors and staff across all programs will be issued a questionnaire to screen for potential COVID-19 symptoms and risk factors. This questionnaire will be issued to staff daily and will be conducted for visitors upon their arrival at the facility.

The health and safety of SERV consumers, staff, and community is our highest priority. Thank you for placing your trust in us as we continue to monitor this situation.

Best regards,

Regina Widdows

Regina Widdows CEO SERV Behavioral Health System, Inc.

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